

## **NYISE Team Values**

(Version 4, August 11, 2009)

1. Help each other in a pro-active, affirmative manner whenever possible, so that the norm would be for us to support each other, as effective teams do.
  2. Respect confidentiality, avoid spreading rumors.
  3. Address issues in a timely manner.
  4. Address the problem, not the person, improve lines of communication and dialogue, solve the problem rather than create a new one.
  5. Accept ownership and responsibility.
  6. Facilitate good group interactions and respect other people's ideas and opinions.
  7. Use "I" messages and talk about your own experience. Ex. "I need everyone's input...instead of "Everyone should..."
  8. Remember that perceptions might be different from reality, Stop, Listen and Reflect. Appreciate the other person's job duties.
  9. Demonstrate positive and professional conduct.
  10. Meetings should have agendas that have a clearly stated purpose and are goal directed.
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